

# ASTD-Cascadia Chapter 2012 Conference Concurrent Sessions RFP Form

## Contact Information

Speaker 1						Speaker 2		
Name:			Name:					
Company:			Company:					
Street:			Street:					
City:	State:	Zip:	City:	State:	Zip:			
Phone:	Mobile:		Phone:	Mobile:				
Email address:			Email address:					
Website:			Website:					

## Speaker Background

Length of time in workplace learning or other professional field:			Professional associations in which you are active:			
Please list relevant prior speaking engagements						
Title	Date	Audience				
Provide a video clip (5 minutes or longer) of you presenting any topic. Note: The production quality of the video clip is not important. We are mostly interested in seeing you present. The video clip may be formal or as simple as using your cell phone.						
URL:			<input type="checkbox"/> I will email an attachment to <a href="mailto:conferencesessions@astdcascadia.org">conferencesessions@astdcascadia.org</a>	<input type="checkbox"/> I will mail a DVD to ASTD- Cascadia Chapter 14780 SW Osprey Drive, Suite 365, Beaverton, OR 97007 <b>DVD/CD's must be received by the RFP deadline, 4/13/2012</b>		

## References

(At least one must be from a prior speaking engagement)

Reference 1			Reference 2		
Name:			Name:		
Company:			Company:		
Title:			Title:		
Phone:	Email Address:		Phone:	Email Address:	

## Presentation Information

Presentation Title:

Session Description (200 words or less):

How does the presentation align with the conference theme, "Back to the Basics...and Beyond"?

With which track does this session most closely align?

- In the Classroom** Exploring the skills needed for classroom/face-to-face training success.
- Outside the Classroom** Exploring the skills needed for training success in the world of e-learning, webinars, etc.
- Leading the Way** Exploring the skills needed to lead a training team, department and one's own career successfully into the future.

Key Learning Objectives

At the end of this session the participants will be able to:

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Course Outline

Please list high-level topics covered and the specific training modalities you will use to engage the learner (e.g. lecture, group discussion, case study, etc)

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List take away materials e.g. checklists, workbook, future references.

Identify how you will address a diversity of cultural styles and learning abilities.

Which level of audience experience is most appropriate for this session?

- Novice (new information, limited experience)
- Intermediate (working knowledge, want more information)
- Advanced (deep background)

Identify the National ASTD Workplace Learning Professional Competencies addressed:

- |   |  |
|---|--|
| <input type="checkbox"/> Career planning and talent mngt    | <input type="checkbox"/> Improving human performance       |
| <input type="checkbox"/> Coaching                           | <input type="checkbox"/> Managing the learning function    |
| <input type="checkbox"/> Delivering training                | <input type="checkbox"/> Managing organizational knowledge |
| <input type="checkbox"/> Facilitating organizational change | <input type="checkbox"/> Measuring and evaluating          |

Please return completed form to [conferencesessions@astdcascadia.org](mailto:conferencesessions@astdcascadia.org)

### Thank you!

On behalf of the ASTD-Cascadia Chapter and Conference Committee, we appreciate your time and input in submitting your RFP. **Submissions must be received no later than Friday, April 13, 2012.** Upon receipt, your submission will be acknowledged and forwarded to the Conference Committee for review. The Conference Committee will alert you of your proposal's acceptance or declination by May 15, 2012. If your proposal is accepted, you will be provided a schedule of deliverables (such as a short speaker bio and digital photograph). Email questions and comments to [conferencesessions@astdcascadia.org](mailto:conferencesessions@astdcascadia.org)

