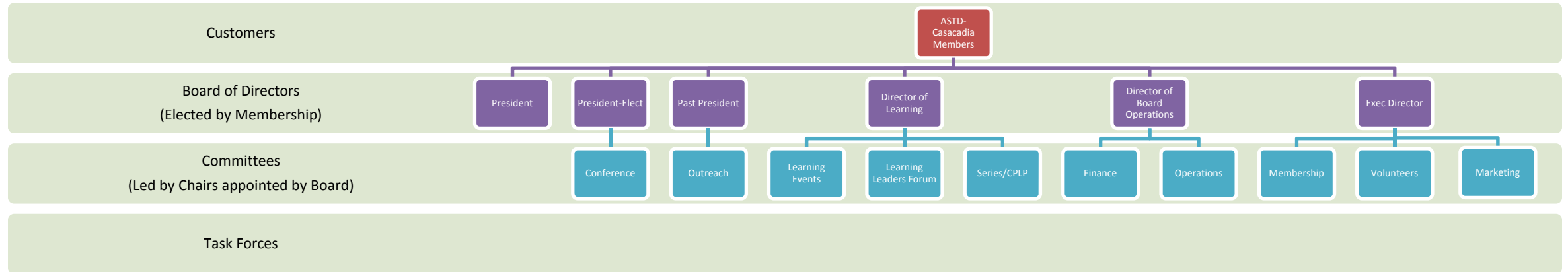


Combined Model



Board of Directors:

This is the group with legal oversight of the organization, meeting monthly to work on strategy, chapter planning, budget, building partnerships, and operations.

President	President- Elect	Past President	Director of Learning	Director of Board Ops	Executive Director
<ul style="list-style-type: none"> Represents chapter at partner and community events Board and ED oversight Implementation of annual strategic goals Board development 	<ul style="list-style-type: none"> Oversees annual regional conference Works with ED to develop following years strategic goals 	<ul style="list-style-type: none"> Oversees chapter outreach efforts to underserved industries and parts of the state Develops and maintain process for members to start interest groups 	<ul style="list-style-type: none"> Oversees HRCI and CEU application process In conjunction with ED, conducts annual Learning Survey of members Ensures quality programming is being scheduled and delivered to meet member needs through learning events, LLF, and Series. 	<ul style="list-style-type: none"> Oversight of chapter budget Acts as board secretary Assists in planning, prepping, and running meetings Documents and maintains processes and procedures Maintains Board collaboration space 	<ul style="list-style-type: none"> Ex-Officio board member Hired by board Managed by President Day to day operation of chapter Empowered to make decisions Oversee membership, volunteers, and marketing

Standing Committees

Each standing committee will be led by a chairperson(s) appointed by the board. It will be the responsibility of the Chair to make sure all tasks associated with the committee are completed. Volunteers will serve as committee members to assist with the work. All Chairs will meet with Board of Directors on a quarterly basis to form the Cascadia Council.

Conference	Outreach	Learning Events	Learning Leaders Forum	Series/CPLP
<ul style="list-style-type: none"> Coordinate the annual Cascadia Conference including speakers, sponsors, marketing, and registration 	<ul style="list-style-type: none"> Creates process for connecting with members outside Portland/Metro Coordinates interest groups Works with Director of Membership to market chapter to underserved industries and parts of the state 	<ul style="list-style-type: none"> Coordinate and oversee quarterly learning events 	<ul style="list-style-type: none"> Coordinate and oversee quarterly events for this targeted audience (10+ years of experience in Learning and Development field) 	<ul style="list-style-type: none"> Coordinate the scheduling and facilitation of the Chapter Series including Fundamentals of Training, E-Learning, and Managing the Learning Function and CPLP. Work to create “chapter owned” material for those series we do not have it
Finance	Operations	Membership	Volunteers	Marketing
		<ul style="list-style-type: none"> Work with ED to maintain membership records Coordinate at least one membership drive each year Market and oversee membership renewals Coordinate at least three membership meetings 	<ul style="list-style-type: none"> Work with ED to maintain volunteer database Serve as the single point of entry for interested volunteers Work with the EB and other Directors to find volunteers for committees and task specific opportunities. Coordinate the annual chapter volunteer recognition program 	

Task Forces

Task forces will be created by the board to work on specific, time limited projects. Examples might be a social media strategy, strategic planning, or development of a new series.