

## Interest Group status proposal 1-18-11

In order to promote the various interest groups as inviting gateways to Chapter membership and alleviate the administrative efforts involved in collecting funds, the Special Interest and Geographic Interest groups will not be considered revenue sources. The chapter will not charge fees for the interest group meetings.

The ASTD Cascadia Chapter office will continue to provide the following:

- Advertising of the meetings on the web site, in Monday Mailers and the monthly e-newsletter.
- The Office can maintain a list containing email addresses for a specific group and include them in the advertising loop. No individual emails will be sent.
- The sign in sheet.

The office will no longer provide: materials, member lists, speaker discounts, individual email notices, refreshments or evaluations for the interest group meetings.

The Chapter will expect that meetings continue to follow our guidelines:

- All meetings are open to the public.
- All subject matter is expected to support the Chapter, including alignment with the National ASTD Competency Model.
- There will be an ASTD Chapter representative at each meeting, either the Director, or a delegated liaison. That representative must be a current Chapter member, and an active interest group member.
- The Director or liaison will report any upcoming meetings to the ASTD Office as soon as the meeting information is known.
- The liaison will provide a list of all attendees within a week after the meeting.