

Cascadia ASTD CH 8029

Meeting Minutes



For Meeting of September 21, 2004

Location: Present: Theme Grenz; Sheryl Alstrin; Katherine Stevens; Nancy Seebert, Kathleen Bergquist, Aaron Munter, Mara Kershaw,

Absent: Dan Vetter; Larry Ferguson; Rob Russell; Zeke Zeliff; John Inman

Minutes Prepared by: Nancy Seebert

Meeting called to order by Aaron Munter at 6:05 pm

Agenda Item	Discussion	Follow Up/Action
Minutes	<ul style="list-style-type: none"> ▪ August minutes have Date incorrect on NMO (typo) for 9/30 	<ul style="list-style-type: none"> ▪ Nancy will amend and resubmit to reflect correction of NMO for 9/30/04 ▪ Minutes approved as amended
Board Slate (Aaron)	<ul style="list-style-type: none"> ▪ Slate submitted for discussion ▪ New position for VP Conference ▪ Marketing position open- Theme talking with interested parties. ▪ VP Technology position disbanded- expectation each VP will utilize technology as available ▪ Mara, Katherine, Rob and Dan recognized for their contributions. THANK YOU ALL!- they will not be continuing on the board for 2004-05 	<p>Approved to adopt slate as presented. Kathleen will gather information from nominees and prepare for election by members as per by-laws.</p>
National ASTD Report (Jim Maddock and Aaron)	<ul style="list-style-type: none"> ▪ Reviewed ALC brochure: Senior Initiative and Events/Professional Development presentations both featured ▪ Lisa Edwards will be attending as well as Aaron, Sheryl, Nancy and a TBD (still awaiting confirmation) ▪ Will have breakout sessions on Competency model ▪ Jim will be on ALC advisory council one more year. ▪ Chapter leader site has a new SOS (Share our Success) link: sharing resources and practices Site address is: http://www.astd.org/ASTD/Membership/local_chapters/sos/sos_home.htm ▪ Also teleconference prior to ALC on October 8 at 1pm. Info on site. ▪ Cascadia will have "version 2.0" of Cascadia CD with all our P&P's and useful resources for sale as last year.- Aaron coordinating with work from Kathleen and from Steve Gance. 	
Treasurer (Kathleen for Zeke)	<ul style="list-style-type: none"> ▪ Current membership increased ▪ Positive balance prior to membership renewal is great. Kudos to Sheryl! ▪ Thiagi is paid in full as of 9/2/04 ▪ Assets: \$49.703 ▪ Board report incorrect as to fields- \$ correct. Shows net dollars in petty cash field. 	<ul style="list-style-type: none"> ▪ Nancy to amend report to have current fields of investments and resend ▪ Approved as per amendment
Renewal rate (Mara)	<ul style="list-style-type: none"> ▪ Proposed to keep membership rate same with 6 month review 	<ul style="list-style-type: none"> ▪ Approved- keep renewal rate same with review n 6 months (March 05)
Name badges (Kathleen)	<ul style="list-style-type: none"> ▪ Kathleen demonstrated sample (on Aaron) of badge with new lanyard. Will not melt, easier to maintain and will not hurt clothing. 	<ul style="list-style-type: none"> ▪ Approved for Kathleen to order for all new board members.

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Conference Committee (Aaron/Nancy)	<ul style="list-style-type: none"> ▪ Proceeding on target. Still working on gaining more exhibitors ▪ Have Achieve Global as exhibitor ▪ Aaron distributed volunteer sign up for Board members ▪ Have full complement of volunteers from membership, conference committee. 	<ul style="list-style-type: none"> ▪ Those present signed up for breakout session monitoring and introductions.
GIGs/SIGs (all)	<ul style="list-style-type: none"> ▪ Katherine investigated which SIG's were active: <ul style="list-style-type: none"> ○ eLearning is meeting monthly; ○ 3 T- not able to communicate with Leader- last met 2/04 ○ Mediation-Portland meet monthly- partner with OMA; Clackamas may disband. ○ leadership development met Jan-June. None since- they are discussing "future"- may disaffiliate per Kathleen. ▪ Suggestion: invite mediation sig to next meeting to discuss logistics, support, etc. ▪ Arrangements made for John Inman to participate via phone conference. Phone NOT working. 	<ul style="list-style-type: none"> ▪ Aaron will request Larry to invite Lisa Burke and/ or Elizabeth Livingston ▪ Nancy will Re-schedule GIG proposal discussion to October meeting ▪ All board members to send in any comments, suggestions, edits to John's proposal for discussion next month.
Roundtable (all)	<p>Business Manager-Kathleen:</p> <ul style="list-style-type: none"> ▪ Working with Aaron on e-renewals. Meeting 9/22. This will provide self-service to member and provide instant member information upon joining. ▪ Steve Gance working with Kathleen on ALC CD ▪ Calling exhibitors for Conference. <p>Professional Development-Rob Russell (written submission) THE FALL 2004 PROGRAM The Fall Fundamentals Series is scheduled for October 20 to November 17, Wednesday nights at Regence.</p> <ol style="list-style-type: none"> 1. Needs Assessment – Arty Trost 2. Course Design – Margaret Jennings 3. Training Methodologies – Dan Vetter 4. eLearning – Aaron Munter 5. Presentation Skills – Dave Underhill <p>FIRST QUARTER 2005</p> <ul style="list-style-type: none"> • The Advanced Series is scheduled for Wednesday nights at Regence from January 26 to February 23. <p>Although some "negotiation" is still ongoing with speakers, here is the current plan:</p> <ol style="list-style-type: none"> 1. Integrating Training into the Business – Gary Ewer 2. Leadership Development: Beyond Skills Training – Darrell Beck 3. Achieving Whole Systems Change – Mike Mitchell 4. Resiliency and the Learning Organization – Al Siebert 5. Putting Plans into Action: Project Management – Linda Bergquist <p>The Fundamentals Series is locked in with the same line-up as above for Wednesday nights at Regence from March 16 to April 13. (We may find a new location with a better internet connection for Aaron's session.)</p> <ul style="list-style-type: none"> • The paper work for both series has been submitted to and accepted by Portland State. <p>FUTURE PLANS</p> <p>We will probably do another Fundamentals series in Bend and in the Eugene/Albany/Corvallis area next year. Nothing firm on that. The program could be a two-dayer or an evening series depending on</p>	

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	<p>what works for them. We will encourage using a of mix Portland presenters with local talent.</p> <p>I'm meeting with Judus Floratos (Nike) next week to discuss ideas for developing a new eLearning mini-series (3 sessions?). Rollout would probably be early Spring or Fall if it comes together. If we do so, we may want to restructure Fundamentals to move Aaron's session to the new series and replace it with Course/Program Evaluation.</p> <p>No progress on the idea of trying the Book Discussion to an electronic format</p>	
	<p>Membership-Mara</p> <ul style="list-style-type: none"> o NMO 9/30/04 6-8pm Regence o 7 non-members registered <p>Marketing-Theme</p> <ul style="list-style-type: none"> o Will be communicating with prospective successor to Marketing VP position <p>Working VERY hard on conference committee. Was able to get ICE vendor list!</p>	
Adjourn		Adjourned 7:17 pm

Next meeting is scheduled for: October 19, 2004 6-8pm at Safeco