

Agenda Item	Discussion	Follow Up/Action
Programs (Sheryl)	<ul style="list-style-type: none"> • <u>Vacation July 26-30</u> • Programs set for rest of year. 	<ul style="list-style-type: none"> ▪ <u>Kudos to Sheryl for programs- GREAT JOB!</u>
OBEC Conference (Theme)	<ul style="list-style-type: none"> ▪ OR Bi-Lingual Education Conference in August ▪ Recommended we have a booth to market to educators for membership and link to bi-lingual members. ▪ Cost is \$200 for the booth ▪ To help “brand”- “what’s in it for ,me” suggestions: <ul style="list-style-type: none"> ▪ Contact current members who are involved in intercultural, ESL, etc. for input. ▪ Will seek volunteers from this niche – will also provide for free participation at the conference. (win-win for all) 	<ul style="list-style-type: none"> ▪ Theme will search membership directory for appropriate contacts. ▪ Theme will elicit input as to value, if +, he is authorized to go ahead and set up booth. ▪ Theme and Kathleen will coordinate volunteers for the booth. ▪ Theme will report on status at July Board meeting
Conference Committee (Aaron)	<ul style="list-style-type: none"> ▪ All breakouts in place- Nancy and Aaron reviewed 40 proposals. ▪ There will be a Senior topic with each time period. ▪ Keynoters in place ▪ Will have book sales -- details to be determined ▪ Vendor, Advertisers and Sponsor collateral complete and marketing has begun 	<ul style="list-style-type: none"> ▪ Continue with work ▪ Nancy, Aaron and Kathleen will meet off line to discuss logistics of book sales, charges, registration, etc.
Fundamentals of Training Survey (Rob)	<ul style="list-style-type: none"> ▪ Survey distributed and reviewed ▪ 24 sent—12 responded ▪ Most wanted more information and less group work ▪ Discussed other format options: 4X evenings; 2 day.... ▪ Other chapters have done 2 day FOT 	<ul style="list-style-type: none"> ▪ Rob will talk with participants from 1 year ago and survey. ▪ Rob will benchmark with other chapters and then notify Nancy when ready to discuss as an agenda item for 2005
<u>Roundtable (All)</u>	<ul style="list-style-type: none"> ▪ <u>Kathleen (Business Manager)- Will be on Vacation 3rd week of June and 3rd week of August</u> ▪ Liz will handle Sr. Initiative program on June 24th ▪ Discussed use of many surveys by different board members. ▪ Membership survey sent in mid month email (asking about content, price, times, etc. for programs) with incentive for possible free registration to Thiagi. 8% return rate. ? mid month email of value <ul style="list-style-type: none"> ▪ History is that members respond best to plain text ▪ Many other newsletter have this with topic names and links to information so member can pick and choose and email is less “busy” ▪ Suggested we be more strategic so we are not overlapping and overwhelming members ▪ <u>Rob Russell- (Professional Development)-</u> ▪ Book club non functioning- good try not successful ▪ Will rethink opportunities for dates, times, topics ▪ May use format of every 3 months pick a topic/book and discuss application to work life. ▪ <u>Aaron Munter- (President Elect)</u> ▪ <u>Out of town on business: 2 weeks end of June; 3 days at end of July and 1 week in August</u> ▪ Database started- will report later on more ▪ <u>Larry Briggs- (Volunteers)-</u>getting married next month!! ▪ Nancy and Kathleen will assist with volunteer event next week as needed. ▪ <u>John Inman-(Interest Groups)</u> <ul style="list-style-type: none"> ▪ Scheduled to meet with Joseph at Linn- ▪ Benton CC 	<ul style="list-style-type: none"> ▪ Kathleen will set up free account with SurveyMonkey.com and notify all board members. • Kathleen will send in plain text over next 3 months to evaluate responses • A counter will be set up to track hits on each link (Aaron will assist Kathleen) • Theme and Rob will join John on June 25 to meet with Joseph and will report at next board meeting • All board members to check Vancouver and Portland papers on Sunday and Monday to see if press in

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	<ul style="list-style-type: none"> ▪ Objectives: discussion of FOT, other ways to build GIG there; having Rita Bailey presentation in Eugene ▪ Will have article in T&D on India work!!! ▪ <u>Theme Grentz (Marketing)</u> <ul style="list-style-type: none"> ▪ Working with Sheryl on Thiagi marketing ▪ LMS discussion ▪ Working with Michelle on conference marketing ▪ Wondering about press releases and value • <u>Dan Vetter (Past President)</u> <ul style="list-style-type: none"> ○ <u>Vacation 2nd week of August and week of June 14</u> ○ Met with Miriam re: Mt. Scott mentoring- little progress ○ Robert McCarthy now Lead ○ Tough love moving ahead • <u>Nancy Seebert (Secretary)</u> <ul style="list-style-type: none"> ○ <u>On vacation June 18-July 2</u> ○ Directions to OETC in packets distributed 	<p>business news.</p> <ul style="list-style-type: none"> • Theme will follow up • Dan will ask Robert to join Chapter (he represents us and should be a member)
Adjourn	▪	▪ Adjournment 8:15 pm

Next meeting is scheduled for: **July 20, 2004 at OETC**- contact is Aaron (Directions will be re-sent with Agenda)